



NWCG Meeting Notes

January 19, 2022

Executive Board: Aitor Bidaburu (USFA), Frank Guzman (USFS), Tim Sexton (RD&A), Kim Van Hemelryck (DOI OWF Liaison), Jeff Arnberger (BLM), Garth Fisher (BIA), Jim Karels (NASF), Mark Koontz (NPS), Heath Hockenberry (NWS), Erik Litzenberg (IAFC), Shane McDonald – Chair (FWS)

NWCG Staff: Katherine Wood (NWCG Program Manager), Deb Fleming (Coordinator), Tim Blake (Coordinator), Jesse Bender (Publications Manager), Annie Benoit (Training Program Manager), Mark Cantrell (NWCG Training), Tiesha Street (Webmaster), Rhonda Noneman (Web Assistant), Darci Drinkwater (Executive Secretary)

Guests: Dave Haston (ETC), Walter Bunt (NIAC), Ralph Gonzales (ETC), Miranda Stuart (MHSC), Eric Fransted (RMC), Dave Celino (IPSC), Steve Griffin (NIMSIC), Ken Kehmna (NIMSIC), Peter Dutchick (TDC), Kaili McCray (MPHAT), Jim Shultz (IPSC)

Topic & Notes	Decision
<p>Interagency Aerial Supervision Subcommittee (IASS) Status Update:</p> <ul style="list-style-type: none"> • Governance of National Aerial Supervision Training Academy (NASTA)- <ul style="list-style-type: none"> ○ NWCG sets standards and content but does not govern academies. • IASS Substructure- <ul style="list-style-type: none"> ○ Request to update NWCG webpage with revised flow chart. ○ Working Groups for Air Tactical Group Supervisor, Leadplane, Aerial Supervision Module, and Helicopter Coordinator. 	<p>Koontz, Bidaburu, Karels will assist Walter Bunt in adjusting the IASS substructure. EB supports posting once complete.</p>
<p>Review of Draft Equipment Advisory Regarding Old Fire Shelters:</p> <ul style="list-style-type: none"> • Draft has been reviewed through agency channels. • Local/rural level agree with core content but concerned about transition deadline. <ul style="list-style-type: none"> ○ Some departments still have first generation shelters. ○ Pushing out the deadline six months would allow for more funding opportunities as most budgets at the state and local level are set the end of June. • Change language on the advisory to recommended not required. <ul style="list-style-type: none"> ○ Allows agencies to follow their own timeline. 	<p>Extend deadline to June of 2023. Change language to recommended. EB will review final draft.</p>
<p>Approval of Equipment Technology Committee (ETC) Innovative Ideas Process:</p> <ul style="list-style-type: none"> • Requesting approval for response process. <ul style="list-style-type: none"> ○ Respond twice a year March 15th and September 15th. ○ Sensitive submissions would be brought to EB. • Public submits ideas via NWCG website. <ul style="list-style-type: none"> ○ Interagency evaluation, may constitute a public disclosure, not a source of funding options. ○ Forty-four submissions evaluated last year, increasing workload. 	<p>APPROVAL of Innovative Ideas Process.</p>

Additional information beyond these meeting notes (i.e., handouts, presentations, maps, etc.) will require a FOIA request to ensure proper privacy regulations are followed. Please request via FOIA Online website at <https://www.doi.gov/foia/make-a-request>.



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<p>Endorsement Analysis Timeline and Approval Update:</p> <ul style="list-style-type: none"> • Gather data from FEMA National Qualification System positions and NWCG positions, analysis and then recommend whether the FEMA position can be endorsed as an NWCG position. <ul style="list-style-type: none"> ○ Intent to build capacity. ○ Information will be tied to positions page. • Public Information Officer (PIO) positions: <ul style="list-style-type: none"> ○ Recommend endorsement for PIO1, PIO2 and PIOF. • Safety Officer (SOF) positions: <ul style="list-style-type: none"> ○ Due to the wildland fire prerequisite experience and fire behavior knowledge required for SOF1, SOF2, and SOFR, an endorsement is not recommended. • Currently in discussions with DOI over PIO3 and SOF3 position codes. • Timeline: <ul style="list-style-type: none"> ○ Logistics and Planning positions next. ○ Target completion June 2022; will back off to Fall if needed. ○ Will be using small groups of SMEs, two to three at a time. 	<p>APPROVAL of PIO and SOF recommendations.</p>
<p>6 Minutes for Safety (6MFS) Membership and Status Update:</p> <ul style="list-style-type: none"> • Jennifer Myslivy has been selected as chair. <ul style="list-style-type: none"> ○ Start date in May. Currently transitioning with Kathy Komatz. • Week of Remembrance planning has begun with assistance from Leadership Committee and Wildland Fire Lessons Learned Center (LLC), with focus on the 2021 Leadership Challenge and the 20th anniversary of LLC. • Plans to redirect 6MFS social media to NWCG’s platforms. 	<p>N/A</p>
<p>TM-21-003, Preparedness Guide for Firefighters and Their Families Update:</p> <ul style="list-style-type: none"> • Draft edits due back from Risk Management Committee (RMC) January 26th. Changes include: <ul style="list-style-type: none"> ○ Updated links. ○ Diversified content for all agencies. • Expect to update on a five-year cycle. • Will update Executive Board if the tasking deadline needs to be extended again. 	<p>Miranda Stuart will draft summary of changes to EB for approval.</p>
<p>Implementation of Complex Incident Management Teams (CIMTs) – Draft Incident Position and Standards Committee (IPSC) Tasking Memo:</p> <ul style="list-style-type: none"> • Fire Executive Council (FEC) issued memo in support of Complex Incident Management Action Plan. Incident Workforce Development Group (IWDG) has drafted several tasking memos for the subgroups of NWCG, FMB, and NMAC. 	<p>Overall support for FEC memo and draft IPSC tasking memo with minor edits discussed. Will work through email to approve and distribute tasking memo to IPSC.</p>

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<ul style="list-style-type: none"> • Draft memo approved by IPSC. <ul style="list-style-type: none"> ○ Transition of qualifications lays the groundwork to move forward with other taskings (for example, need new position code to address AD Pay Plan). ○ Recommend to immediately transition all currently qualified Type 2 and 1 Command and General staff (C&G) to Complex Incident Management C&G, legitimizing what is already being done on an as needed basis in the field. ○ Focus on development of a new NWCG course for future trainees. ○ Pursue opportunities to align with FEMA and establish standards for IMT capacity and performance. 	.
<p>Incident and Position Standards Committee (IPSC) Update:</p> <ul style="list-style-type: none"> • Accomplishments: <ul style="list-style-type: none"> ○ <i>NWCG Standards for Wildland Fire Position Qualifications, PMS 310-1</i>, request for changes. Publishing in January. ○ New Standards for Recognition of Prior Learning (RPL) available by end of January. ○ Spent time cleaning up process and bylaws. • Subcommittees: <ul style="list-style-type: none"> ○ Incident Planning Subcommittee (IPS) finalizing Standards for Electronic Documentation. ○ Incident Operations Subcommittee (IOSC) produced 2022 IRPG that should be available soon as well. • Future plans: <ul style="list-style-type: none"> ○ Continuing education and how to maintain currency for all positions, including refresher training requirements. Update on technology changes. ○ Endorsements work continues with NIMSIC. ○ Standards for RPL refinement after initial use and feedback. • Issues: <ul style="list-style-type: none"> ○ Subcommittee staffing and large workloads. ○ SMEs for endorsements and Systems Improvement. ○ Common operating picture and differences in IMT processes. 	N/A