



Executive Board: Garth Fisher (BIA), Aitor Bidaburu (USFA), Dan Smith (NASF), Frank Guzman - Chair (USFS), Shane McDonald (FWS), Mark Koontz (NPS), Will May (IAFC), Jeff Arnberger (BLM), Heath Hockenberry (NWS), Tim Sexton (FS RD&A), Jim Durglo (ITC) Kim Van Hemelryck (DOI OWF Liaison)

NWCG Staff: Jeremy Sullens (incoming NWCG Manager), Steve Shaw(outgoing NWCG Manager), Marley Marshall (Coordinator), Tim Blake (Coordinator), Jesse Bender (Publications Manager), Nancie Turner (Webmaster), Jeff Hughes (Training Program Manager)

Guests: L.J. Brown and Elden Alexander (COVID-19 Coordinators) Robyn Heffernan (FENC), Todd Lindley (NWS), Dr. Chad Gravelle (NWS), Mike Ellsworth (IPSC, WFLP Governance Board)

| Topic & Notes | Decision |
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| <p>COVID Activities:</p> <p>-- Update from COVID Coordinators</p> <ul style="list-style-type: none"> • One challenge seen last month regarding Solicitor feedback on FMB memorandum providing guidance for housing employees during quarantine for testing. • Continue to see positive tests on fireline. • MPHAT Telehealth will be able to consult a specialist, BPA provide field testing. FMB will release memo to announce. • MPHAT producing contact tracing guidance. • FMB discussion on providing consistent agency direction for travel for both students and instructors during the upcoming training season. <p>-- FMB COVID Module Request</p> <ul style="list-style-type: none"> • FMB COVID Modules done and posted on the NWCG COVID page. | |
| <p>Training Delivery Committee Update:</p> <ul style="list-style-type: none"> • Roster, mission, and website done. Finalize and send memo announcing the establishment of TDC. • Concerned about missing a third training cycle. Drafting Tasking Memo to TDC for alternative course delivery planning for 2020/2021 training season. Arnberger, Fisher and Guzman will be Executive Board Liaisons to TDC. | <p>Heath Cota and Pete Dutchick approved as TDC Co-Chairs.</p> <p>Approved adding a 3rd state rep.</p> <p>Move on with identified leads of action items.</p> |



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| <p>COVID-19 Training Delivery Impacts and Planning:</p> <ul style="list-style-type: none"> • GATR Letter: COVID-19 Impacts on Training Delivery 2020 & Response Planning for 2020/2021 • Alternative Course Delivery Planning for 2020/2021 Training Season Memo Draft • Prioritize what classes have been canceled and what should be delivered and evaluate what is required. It will be universal. • This evaluation and support are the highest priority of this upcoming training season. • S-495 Course Steering Committee made the decision to cancel this year's delivery. L-580 and M-580 have also been canceled. Need to include the Executive Board in these correspondences; NWCG Manager will be point of contact. | <p>Draft a leader's intent memo to be sent out by end of the week.</p> <p>Communicate to the Course Steering Committees to hold off on canceling courses for now.</p> |
| <p>Standards for Communications Unit Operations in Response to the Coronavirus Disease (COVID-19) Memo Draft:</p> <ul style="list-style-type: none"> • Directed at Logistic Sections Chiefs and others to ensure safe operations within COVID environment. | <p>Approval of document and memo to move through finalization process.</p> |
| <p>Satellite Task Team Final Report:</p> <ul style="list-style-type: none"> • FENC Satellite Data Task Team presented final report findings and recommendations. • Diverse group of 10 subject matter experts across several agencies. • Will need to stand up a implementation task team under FENC to move these recommendations forward for the NWCG community. Need implementers to work with NOAA. | <p>Approved support on the release of report.</p> <p>Task Team: Determine business need and process of implementation.</p> |
| <p>October 2020 PMS 310-1 Summary of Changes:</p> <ul style="list-style-type: none"> • Prescribed Fire Manager (RXMG) will replace Prescribed Fire Manager, Type 1 (RXM1) and Prescribed Fire Manager, Type 2 (RXM2). • PDF will no longer be provided; information will exist only as webpages. • Summary of changes will be on each position page and available by year. | <p>Support summary of changes as presented.</p> |
| <p>WFLP Governance Board Update:</p> <ul style="list-style-type: none"> • Aug 3rd stakeholder group transitioned to Governance Board. Discussing priorities to validate and document the business rules, workflow, and agency needs. Visitors must be able to find a course. | |



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| <p>Burn Standards Memo Draft:</p> <ul style="list-style-type: none">• Reviewed draft memo which is intended to update the 2008 Memo. | <p>Rescind the 2008 memo and use the Interagency Standards for Fire and Fire Aviation Operations as the authoritative source.</p> |
| <p>Naming Convention for Exclusive Use Air Attack Platforms</p> <ul style="list-style-type: none">• Developed by the Aerial Supervision Subcommittee in coordination with NIAC and NCSC.• Support from the Exec Board to implement. | <p>Approved for implementation.</p> |
| <p>Thank You Letters</p> <ul style="list-style-type: none">• Letters to Tom Cuellar and Vicki Ramirez of Vale District BLM to recognize their work on the Spanish translation of the IRPG, PMS 461. | <p>Approved letters for finalization.</p> |