



## NWCG Meeting Notes

May 20, 2020

**Executive Board (EB):** Garth Fisher (BIA), Aitor Bidaburu (USFA), Dan Smith (NASF), Frank Guzman (USFS), Shane McDonald (FWS), Mark Koontz (NPS), Jim Durglo (ITC), Will May (IAFC), Kim Van Hemelryck (DOI OWF Liaison), Jeff Arnberger (BLM), Heath Hockenberry (NWS)

Not present: Tim Sexton (FS RD&A)

**NWCG Staff:** Sean Cross (NWCG Manager), Deb Fleming (Coordinator), Tim Blake (Coordinator), Jesse Bender (Publications Manager), Nancie Turner (Webmaster), Jeff Hughes (Training Program Manager)

**Guests:** L.J. Brown (COVID-19 coordinator); Meagan Conry, Leon Ben (FMB); Kaili McCray (EMC); Kathy Komatz (6MFS); Mike Ellsworth (IPSC)

Topic & Notes	Decision
National Weather Service Representative <ul style="list-style-type: none"> <li>Welcome Heath Hockenberry as an associate Executive Board member.</li> </ul>	N/A
NWCG Staffing Updates: <ul style="list-style-type: none"> <li>Update on filling permanent vacancies and details.</li> </ul>	N/A
COVID Activities <ul style="list-style-type: none"> <li>-- MPHAT/EMC               <ul style="list-style-type: none"> <li>Guidance has been developed for IMT Medical Units to address a COVID outbreak on an incident. Expedite the review and issue under NWCG.</li> </ul> </li> <li>-- FMB, NMAC, and NWCG Coordination               <ul style="list-style-type: none"> <li>Moving from development to maintenance of products and plans for COVID. Wildland Fire Response Plans are complete and have been provided to Geographic Areas to maintain and update. Awaiting feedback specifically from Florida IMTs who have used them on recent assignments.</li> <li>Lessons Learned Center (LLC) is coordinating COVID feedback and Rapid Lesson Sharing (RLS).</li> <li>Heavy engagement from NWCG Committees in planning. SmoC, NCSC, and DMC all have been involved. IBC is ensuring all forms are available for use and submission electronically. Cache system is well-stocked for incidents, including COVID-specific PPE and additional items.</li> </ul> </li> <li>-- COVID and WFM Module/Training               <ul style="list-style-type: none"> <li>Reviewed FMB request for a short video or series of vignettes on NWCG site to provide a basic understanding of COVID safety and mitigation measures specific to the wildland fire community.</li> <li>There is a recognized need for a single location for all information on COVID that is meaningful and available to all firefighters.</li> </ul> </li> <li>-- 6MFS Messages               <ul style="list-style-type: none"> <li>Consider volume of information being distributed as well as use of SitReport for timely messages.</li> </ul> </li> </ul>	<p>Support need for consistent and timely information. Cross will work with FMB and NWCG reps to develop plan and update FMB on 5/26.</p> <p>In relation to mission of 6MFS, include COVID topics periodically.</p>

Additional information beyond these meeting notes (e.g., handouts, presentations) will require a FOIA request to ensure proper privacy regulations are followed. Please request via email [blm\\_fa\\_foia@blm.gov](mailto:blm_fa_foia@blm.gov).



Topic & Notes	Decision
<p>Geographic Area Training Representatives (GATRs)</p> <p>-- Status of Chartering under NWCG</p> <ul style="list-style-type: none"> <li>• Arnberger take lead in revising draft mission and objectives to establish a Training Delivery Committee. Consider connection with NWCG staff, WFLP Governance Board, and IPSC.</li> <li>• Identify members, ensuring local, regional, and national level state and federal representation.</li> </ul> <p>-- GATR Issue Paper</p> <ul style="list-style-type: none"> <li>• Address identified concerns with the new NWCG Committee once established.</li> </ul>	N/A
<p>Status of Wildland Fire Learning Portal (WFLP) Governing Board</p> <ul style="list-style-type: none"> <li>• Held first meeting Monday; all members were present. Discussed where WFLP fits in WFIT organization. Established bi-monthly calls. Koontz will continue to facilitate until a chair is identified. Ensure project charter language related to the Governing Board and their role is clear prior to moving forward for signature.</li> <li>• Stakeholder group to evaluate WFLP requirements for changes or additions.</li> </ul>	N/A
<p>RT-130 Core Components</p> <ul style="list-style-type: none"> <li>• IPSC task team revised the Core Components. Additional vetting will include NIAC and RMC.</li> </ul>	Approve revised RT-130 Core Components as presented.
<p>NWCG Branding Standard</p> <ul style="list-style-type: none"> <li>• Staff developed a comprehensive standard to formalize NWCG branding for consistency and professionalism across all NWCG products and materials.</li> <li>• Staff will also reach out to other groups using the nwcg.gov url to ensure website accessibility and the availability of current contact information.</li> </ul>	N/A
<p>Approval of FY21 Budget Recommendations</p> <ul style="list-style-type: none"> <li>• Review of recommended FY21 budget and project funding.</li> </ul>	Approve FY21 budget as presented.
<p>PMS 110 and PMS 118</p> <ul style="list-style-type: none"> <li>• IOSC supported development of a standard set of images for 10 Standard Firefighting Orders and 18 Watch Out Situations that can be used for multiple purposes. The images will be available for download individually, and a poster will be sold through Great Basin Cache.</li> </ul>	N/A
<p>Clarification on Previous Interagency Fire Planning Committee (IFPC) Discussions</p> <ul style="list-style-type: none"> <li>• Fleming will set up a call to continue discussion of IFPC mission and objectives.</li> </ul>	N/A