



Executive Board (EB): Garth Fisher (BIA), Jeff Arnberger (BLM), Dan Smith (NASF), Jim Durglo (ITC), Shane McDonald (FWS), Will May (IAFC), Beth Lund for Frank Guzman (USFS), Mark Koontz (NPS), Rod Bloms (DOI OWF Liaison). Not present: Aitor Bidaburu (USFA), Tim Sexton (RD&A).

NWCG Staff: Sean Cross (NWCG Manager), Deb Fleming (Coordinator), Jeff Hughes (Training Prm Mgr), Krysta Shultz (Exec. Secretary), Tim Blake (Coordinator), Paul Schlobohm (Coordinator).

Guests: Christine Schuldheisz (FS External Affairs), Roshelle Pederson (Co-Chair, Data Management Committee), Chris Buzo (Office of Wildland Fire).

Topic & Notes	Decision
<p>Command and General Staff Tasking Action Items</p> <ul style="list-style-type: none"> a) EB Direction for the May Operations and Training (OTC) meeting. b) Oversight and coordination of M-581 and M-582 Steering Committees. c) Review and approval of EB draft tasking: <i>Assessment of NWCG course-related subgroup organization with the purpose of identifying potential areas for efficiency and performance gains.</i> <ul style="list-style-type: none"> • Discrepancies in the naming convention of course management subgroups will be embedded into the tasking as an example of items to review. d) Status of Recommendation #5: Leadership Committee 	<ul style="list-style-type: none"> a) 2hrs on OTC May agenda will be requested; all Executive Board members will be invited. Deb will coordinate with Mark & Jeff to draft a revised OTC name, mission, and objects, based on previous work done with OTC. b) Item will be added as a component of the Course Management Subgroups Executive Board tasking. c) Approved. d) Deb to send mission, objectives, program of work, and roster to EB. EB to affirm readiness to establish the committee at its May meeting.
<p>Fire Shelter Decision and Communication Strategy</p> <ul style="list-style-type: none"> • The Executive Board accepts the recommendation stated in the Equipment Technology Committee (ETC) memo titled <i>Outcome of Fire Shelter Review Project</i>. • NWCG staff will work with ETC to draft a memorandum communicating the Executive Board's acceptance of the recommendation. 	<p>NWCG will coordinate with NIFC External Affairs and member agency representatives on the content and timing of the memorandum.</p>
<p>Other-than-English Publication Recommendations</p> <ul style="list-style-type: none"> • NWCG staff recommends the following publications and materials for Spanish translation: <i>Incident Response Pocket Guide (IRPG)</i>, PMS 461; S-130, Firefighter Training; S-190, Introduction to Wildland Fire Weather; and L-180, Human Factors in the Wildland Fire Service. • IRPG can be translated now, but will wait to translate course materials until current revisions are complete. 	<p>Approved.</p>



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<ul style="list-style-type: none"> Executive Board supports up front funding to offset translation costs. 	
<p>Incident Workforce Development Group Update</p> <ul style="list-style-type: none"> At recent face-to-face meeting in Portland, members were able to delve into previous documents and tasking logs to better understand prior efforts and recommendations. Much of what is left relates to agency purview work, leaving the group with several questions, including the role of the Wildland Fire Leadership Council (WFLC). Although the group has struggled with participation, efforts are still moving forward to gather data where possible and help agency administrators understand their role with IMT succession. EB requested information to help improve group participation. 	N/A
<p>Review of NWCG Standards Database for WFIT Application Lifecycle Processing</p> <ul style="list-style-type: none"> Board was given a presentation on the Data Management Committee (DMC) proposal to use a graph database to manage and maintain wildland fire metadata. The database will provide a myriad of capabilities that are currently non-existent within a single database. Examples of this include: A comprehensive inventory of data elements created or used in national, interagency wildland fire applications and provide traceability between policy, NWCG operational standards, positions, and training courses. Next steps are to take the project to the WFIT Program Board for technical review and recommendations as well as to pursue funding. 	Approved. Executive Board supports the request to pursue funding.
<p>Wildland Fire Information Technology (WFIT): 2019 Work Plan and Update</p> <ul style="list-style-type: none"> The topic was presented to the Fire Management Board (FMB) at their March meeting. Highlights include: Six initiatives were selected as the next evolutionary steps in the WFIT strategic plan for building a mobile, data driven enterprise. These focus areas are: 1) Design and build the Data Cache; 2) Design/Execute field connectivity prototype; 3) Execute portfolio transition strategy; 4) Institute Business Subject Area management structure; 5) Refine enterprise process strategies; and 6) Enhance effective use of the Executive Board. 	N/A
<p>Fuels Management Committee (FMC) Request to National Multi-Agency Coordinating Group (NMAC) for Consideration to Remove Prescribed Burn Acres from the Incident Management Situation Report (IMSR)</p> <ul style="list-style-type: none"> Board discussed a memorandum from the FMC requesting NMAC to consider removing prescribed burn acres from the incident management situation report (IMSR). There is a large discrepancy (less acres reported) on the IMSR than what is actually reported by the agencies. NMAC has not made a decision and requested more information on numbers from the FMC for their May meeting. 	N/A



NWCG Meeting Notes

April 16, 2019

Topic & Notes	Decision
May 1-2 FEMA-NIC / NWCG meeting agenda review <ul style="list-style-type: none">Meeting agenda reviewed for changes. Member agency representatives are encouraged to invite leadership to the opening session.	N/A